

Emergency Procedure

Evacuation procedure

1. In the event of a fire alarm, evacuation is eminent.
2. Do not return to the laboratory until all is clear and the emergency has ended.
3. All personnel should meet at the northern entrance door of EMRL Building. An alternate location should be chosen in case the first choice is inaccessible.
4. Close the door on the way out.

ACTING IN AN EMERGENCY

1. Remain calm, use common sense, and render assistance. Don't panic.
2. Evacuate buildings immediately upon the request of authorities, upon hearing an audible alarm, or when remaining in the building becomes life threatening.
3. Know the location of the emergency exit in your working area.
4. Do not use the telephone for reasons other than emergency purposes.
5. Do Not Enter an elevator in emergencies, or attempt to force open stalled elevator doors.

REPORTING AN EMERGENCY

1. In case of Emergency inform 5-2677.
2. Before taking any action, be sure you are not endangering yourself. Avoid unstable structures, radiation hazards, electrical wires, toxic fumes, chemical spills, fire, etc.
3. Do not jeopardize your life or the lives of others in attempting to save personal or University property.
4. When you call, give your name, telephone number and location, and the nature and location of the emergency.
5. Don't hang up until the person answering the call ends the conversation.
6. If there is a generalized emergency and phone lines are dead, take a message to Public Safety, Building 301, located opposite the LDS Institute of Religion on South Campus Drive.

MEDICAL EMERGENCIES

1. Do not exceed your training or knowledge when attempting to render first aid. Immediately dial 5-2677 and report the nature of the illness or injury.
2. In case of Poisoning or Drug Overdose Call the Poison Control Center at 1-2151. They will recommend actions you should take or notify paramedics if the poisoning presents a significant medical emergency.

FIRE

1. First evacuate, activate the fire alarm and call (5-2677).
2. Know all building exit routes.
3. Elevators should *not* be used for exit in the event of a fire. Keep exit routes free of obstructions.

CHEMICAL SPILLS

1. All chemical spills should be reported immediately to Public Safety at 5-2677.
2. If the spill is life-threatening or presents a fire hazard, evacuation should take place immediately.
3. While waiting for Public Safety representatives to arrive, keep the area free of nonessential personnel.

FUMES/VAPORS/GAS LEAKS

1. If a vapor, fume, or gas leak enters your work place and you cannot determine the source, leave the area immediately. Post a "DO NOT ENTER" sign and notify Public Safety at 5-2677